

What's new for our branches?

Our branches are now starting to re-open, but following government advice entry is strictly on an appointment-only basis..



Staying COVID-19 Secure in 2020

We confirm we have complied with the government's guidance on managing the risk of COVID-19

FIVE STEPS TO SAFER WORKING TOGETHER

- ✓ We have carried out a **COVID-19 risk assessment** and shared the results with the people who work here
- ✓ We have **cleaning, handwashing and hygiene procedures** in line with guidance
- ✓ We have taken all reasonable steps to **help people work from home**
- ✓ We have taken all reasonable steps to **maintain a 2m distance** in the workplace
- ✓ Where people cannot be 2m apart, we have done everything practical to **manage transmission risk**

Employer Simon Meek Date 14.05.20

Who to contact: Simon Meek 01983 611 511
(or the Health and Safety Executive at www.hse.gov.uk or 0300 003 1647)

What's new for Viewings and valuations?

Although we can't physically hold your hand, we will continue to ensure we're here to guide you every step of the way.

Buyers & Sellers

We will issue guidance on viewings to both the seller and buyers prior to all viewings, but please read on for a summary of what to expect.

We strongly encourage potential buyers to view properties virtually in the first instance and then only physically inspect properties which they have a keen interest in.

We will be accompanying buyers on all viewings, and make sure both the potential buyer and seller clearly understand how the viewing should be conducted safely.

Upon entering a property, we will safely

sanitize our hands and ask the viewer to do the same. The seller will be fully prepared for your visit, ensuring all internal doors are open and all surfaces wiped.

We will follow social distancing rules wherever possible and will not hesitate to either cancel or re-schedule an appointment if either we, the buyer or seller do not feel comfortable. Please also expect that any documents/literature or even our business cards can now only be provided in a digital format.

As we enter this new era, many things will remain uncertain. One thing that we can promise is our resolute commitment to our staff, clients and customers.

